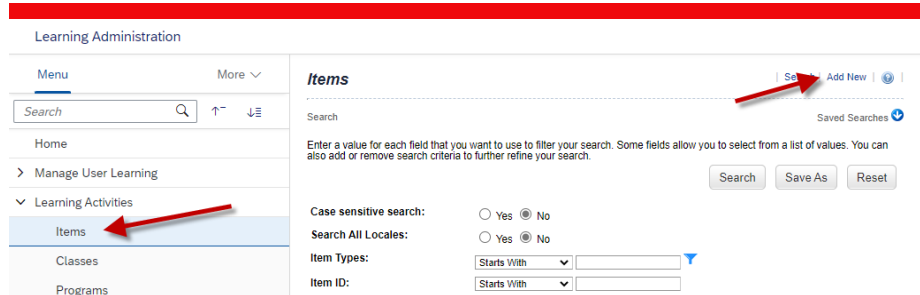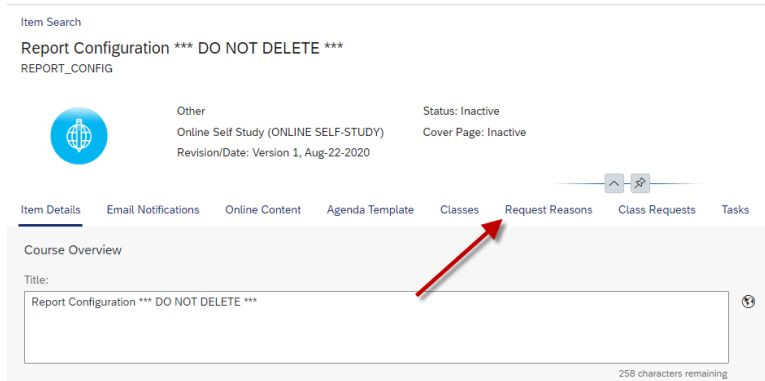# LMS-Pros Item Data Report Setup

Setup (For your report to function correctly, follow the steps provided in each of your environments)

1. Create a new Item -  **Learning Activities > Items > Add New**



2. Choose "Online Only", click OK
   a. Item ID:  REPORT_CONFIG
   b. Title:  "Report Configuration  *** DO NOT DELETE ***"
   c. All other fields enter at your discretion
   d. Click "Save & Exit"
   e. Click "Request Reasons"



3. Enter the following information
   a. Tenant
   b. **baseURL**

| | Request Reason ID | Description |
|---|---|---|
| Required | Tenant | (Enter the Tenant ID of the system you are in.) <br><br> Using the Direct Link example below, copy the text after company= (yellow) and paste it into the Tenant Description |
| Required | baseURL | (Enter the base URL of the system you are in) <br><br> Using the Direct Link example below, copy the text in blue all the way to jsp and paste into the baseURL Description |

# LMS-Pros Item Data Report Setup

Note: To help pull the correct information, generate an Item Details Direct Link to any Item in your system.



Example



Now you`re ready to install your report - (Follow steps listed in "SuccessFactors Report Installation Instructions")